



Case Management Internship

The Case Management Internship offers an immersive experience in the nonprofit and child welfare sector, focusing on relationship-based support for children, youth, and families experiencing foster care. Interns will work closely with the Programs team to learn about case management, volunteer engagement, and community partnerships, gaining hands-on experience in the day-to-day operations of Austin Angels' Love Box and Dare to Dream programs.

Interns will engage in discussions around sensitive topics such as child abuse, neglect, trauma, mental health, and family preservation. Through these conversations, interns will learn to advocate for and make informed decisions in the best interest of the clients served.

1. Requirements:

- A passion for supporting children and families in the foster care community
- Strong organizational and communication skills, with attention to detail
- Comfortable working both independently and collaboratively in a fast-paced setting
- Laptop with internet access
- Access to reliable transportation and car insurance

Expectations:

- Demonstrate professionalism and reliability in communication and deadlines
- Maintain a positive attitude toward our clients and team, aligned with our values of hope, community, curiosity, transformation, and empowerment
- Flexibility and a desire to collaborate and seek opportunities for growth

Common Intern Tasks

- Collaborate with the Programs team to recruit and onboard volunteers, families, and youth
- Support the identification of potential Love Box and Dare to Dream matches
- Attend and observe strengths assessments with families and volunteers, initial mentor-mentee hangouts and volunteer trainings
- Participate in team meetings in the greater Austin area
- Attend community presentations, networking opportunities, and program events
- Get involved in fundraising events and Austin Angels culture days
- Utilize case management software (Apricot) to input and manage client data
- Assist in obtaining in-kind donations and maintaining records
- Work with the intern supervisor to design and complete a Legacy Project
- Maintain accurate tracking of internship hours, projects, and assignments.

For more information please contact daniela@austinangels.com